

CC Participation in CAS is Available in ATLAS Phase 1

February 7th, 2008

CAS Capabilities

CAS¹ is a web-based system that enables students and advisors to determine the transferability of coursework between schools and/or between degree programs.

CAS obtains automated degree audit and transfer articulation information from campus' SIS systems – real time.

CAS can also be a gateway to other information and sites² that assist students considering transfers.

A well-implemented Oregon CAS system has potential to give:

1. Advisors ready access to the full variety of degree programs available at Oregon's universities.
2. Students access to information for planning transfers from community colleges to universities and between universities
3. Students assistance in planning academic programs that lead efficiently to degrees
4. Students opportunity to find good matches between their completed course work and degree programs at multiple institutions
5. Students less costly educations by avoiding errors that contribute to the accumulation of excess credit hours

CC Participation Levels

As part of ATLAS Phase I, a CC can participate in CAS at several levels.

1. No action by the CC
2. Participate at the most elementary level (no fees but some labor)
3. Participate with Transcript Import feature from Interface Management Services (IMS) (annual fees and some labor- OUS will cover license and installation fees and provide technical support through June 30th, 2008 of \$3,600 per community college)

Each level provides progressively better features to your campus' students and advisors.

For example, the CAS system needs to know the coursework the student is considering transferring before it can tell the student how the coursework articulates and stacks up to various schools' degree requirements. To get coursework loaded into CAS:

At level 1, students laboriously type in the coursework taken at your school. Even slightly incorrect course numbers will be ignored by transfer articulation and degree audits. And, students won't have any help in CAS in figuring out exactly what to enter for successful articulations.

At level 2, students can click on courses to load them (no typos and faster)

At level 3, students can have an unofficial copy of their coursework loaded from your SIS system into CAS (minimal typing and clicking – only what is required by your campus' authentication routine)

¹ CAS relies on IMS interfaces that link it to Oregon's postsecondary schools' SIS systems. Cas was developed by University of Miami (Ohio) with the support of the Arizona Board of Regents. See: http://www.dars.muohio.edu/Handout_CAS.html

² For example, a participating campus should provide a "course bank" which lists the campuses current course offerings and many other options are available, depending on the campus's preference. Other options are to provide access to the course catalog and to sites about financial aid. There are many more.

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Costs Associated with Participation Levels

Level 1 No costs

Level 2 Labor costs only.

Setting up a CAS presence for your campus should take less than 40 hours work (with elapsed time up to 4 weeks). This involves providing to the CAS Administrator, Bob Hunter at Chemeketa Community College:

- a. A comma delimited file listing the courses your campus offers³
- b. A URL with your campus' logo – to be displayed on your campus' CAS pages – Optional
- c. A URL for your campus' web course catalog page – Optional
- d. A URL where your campus provides additional CAS help – Optional
- e. A campus URL through which users will exit from CAS – Optional

Level 3 Labor and interface costs.

LABOR COSTS

Set up a CAS presence as in level 2 above

Installing the Transcript Import interface⁴ can take up to 4 weeks elapsed time if resources are not fully allocated (when fully allocated, installation can be completed in a few days).

Campus resources typically required for installation⁵:

- Functional person to coordinate the CC ATLAS participation
- System administrator
- Web administrator
- IS policy manager who can deal with authentication policy
- DBA

³ Field Definitions:

Course Department, Course Number: These fields are to identify the course. The department abbreviation and course number, such as ACCT and 101, should be placed in these fields. These two fields are limited to 10 and 5 characters, respectively.

Course First Year and Term/Month: The first year and month the course was offered in the standard CAS format CCYYMM. Make sure the full six digits are entered, and should be the month for which the course was offered, rather than the Term value. CAS will use the Year Term Conversion table to make the connection for the proper display in CAS. This field is limited to 6 characters.

Course Last Year and Term/Month: The last year and term the course was offered in the standard CAS format of CCYYMM. Make sure the full six digits are entered, and should be the month for which the course was offered, rather than the Term value. CAS will use the Year Term Conversion table to make the connection for the proper display in CAS. This field is limited to 6 characters.

Course Hours: Minimum number of hours that could be received with the course. This field is limited to a format of '999.99'.

Course Hours Hi: Maximum number of hours that could be received on the course. This field is limited to a format of '999.99'.

Course Title: The title of the course. This field is limited to 29 characters.

⁴ For Transcript Import interface overview information, see:
http://www.interfacemgmt.net/CAS_INTERFACE/request_import.htm

⁵ For more information about installation, see: <http://atlas.ous.edu/interface.html>

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INTERFACE COSTS

1. OUS will cover the initial licensing (\$1800) and installation fees (\$1800) on behalf of participating community colleges prior to June 30th, 2007. OUS will also provide technical support to assist with installation, when needed.
2. Annual maintenance fee starts at installation and are tiered by student number. (See schedule below)

Transcript Import Interface	
CC Campus	Annual Chg
Portland Columbia Gorge Tillamook Bay	\$1,700
Clackamas	\$900
Lane	\$900
Chemeketa Oregon Coast	\$1,300
Mt. Hood	\$900
Linn-Benton	\$900
Central Oregon	\$900
Umpqua	\$600
Treasure Valley	\$600
Southwestern Oregon	\$600
Clatsop	\$600
Klamath	N/A
Rogue Blue Mountain	N/A